



Privacy Policy Statement

Privacy Statement:

YMCA Northumberland respects the privacy of its employees, volunteers, members, donors, clients/program participants, and independent contractors/suppliers. The YMCA also respects the right of individuals and is committed to the protection of their personal information by following responsible information handling practices in keeping with federal and provincial privacy laws.

We value the trust of those we deal with, and of the public, and recognize that maintaining this trust requires that we be transparent and accountable in how we treat the information that is shared with us.

Modern information and communication technologies are used to support our YMCA activities. Our Privacy Statement covers the YMCA, our website, and all our core and major programs:

	YMCA Northumberland
Address:	339 Elgin Street
City, Postal Code:	Cobourg, K9A 4X5
Province:	ON
Country:	Canada
Phone:	905-372-0161

Anonymous Access:

You can access our website home page and browse our site without disclosing your personal data.

We do not use cookies on our website. We collect information about you only if you volunteer it.

We use password protocols and encryption software to protect personal and other information we receive when a product or service is requested and/or paid for online. Our software is routinely updated to maximize protection of such information.

Services and links of our Website:

<https://ymcanrt.org/>

Your Choice:

YMCA Northumberland collects personal data about you when you volunteer on-line, or when you access our programs and services, in order to better meet your program, service and information needs.

Personal data is any information that can be used to distinguish, identify or contact a specific individual. This information can include an individual's opinions or beliefs, as well as facts about, or related to, the individual. Exceptions: business contact information and certain publicly available information, such as names, addresses and telephone numbers as published in telephone directories are not considered personal information. When an individual uses his or her home contact information as business contact information as well, we consider that the contact information provided is business contact information and is not therefore subject to protection as personal information.

We also use and disclose data, which does not identify individuals, for statistical purposes to develop and enhance YMCA programs and services.

We may also collect personal information to satisfy legal, government and regulatory obligations.

If you supply us with your mailing address, you may receive mailings from us with important information about the YMCA program or service in which you are registered.

You may also receive periodic mailings from us with information about other YMCA programs and services that may interest and benefit you. If you do not wish to receive these other mailings, contact YMCA Membership Service at (905) 372-0161.

Information Sharing:

YMCA Northumberland does not sell or rent personal information we collect.

We will not disclose your personal information to anyone else without your prior knowledge or consent, except when required by a government body or agency, or as permitted by law.

Children's Privacy:

YMCA Northumberland, in keeping with our Mission and Vision, believes in the development of healthy, confident children.

For children under 12 years of age, we will obtain permission from a parent or legal guardian to collect and use personally identifiable information about a child.

Confidentiality / Security:

Personal information gathered by YMCA Northumberland is kept in confidence. Our employees and volunteers are authorized to access personal information based only on their need to deal with the information for the reason(s) for which it was obtained.

YMCA Northumberland maintains physical, electronic and administrative safeguards that are appropriate to the type of personal information we obtain from you, and to ensure that the information is not disclosed or shared more widely than is necessary to achieve the purpose for which it was gathered. We also take measures to ensure the integrity of this information is maintained and to prevent its being lost or destroyed.

YMCA employees and volunteers having access to personal data are required to respect the confidentiality of personal data and handle personal information responsibly.

Privacy Questions:

If you are aware of any inaccuracy or changes in your personal information that we hold about you, please contact a YMCA employee at your local YMCA.

If you have an inquiry about YMCA privacy practices, please contact a senior staff at your local YMCA or contact *YMCA Association Services* at:

YMCA Northumberland Association Services
339 Elgin Street W., Cobourg ON K9A 4X5
Tel. (905) 372-0161
Fax (905) 377-0410

If you have a complaint or concern about YMCA information handling practices, we encourage you to speak with us. In most cases, discussing your concern with a Senior Manager for your YMCA program or service, will address your concern.

If the problem is not resolved to your satisfaction, you can contact Association Services (see contact information above). You will be asked to provide the following information in writing:

- Your name, address or email address where you prefer to be reached;
- Nature of your complaint, relevant details, and what you would like us to do;
- Name of the YMCA staff with whom you have already discussed the issue.

The YMCA will investigate and assist with resolving your concern.

Ongoing Relevancy:

The YMCA regularly reviews its privacy policies and procedures to ensure we remain current with changing laws and evolving public expectations.

Further information on privacy and your rights in regard to your personal information may be found on the website of the Privacy Commissioner of Canada at <https://www.priv.gc.ca/>