



# Employment Opportunity

**YMCA Northumberland currently has an opening for the following position:**

## **Supervisor – Maintenance and Cleaning, Sunny Life Recreation and Wellness Centre**

**Position Status:** Full-time - 40-hour work week

**Salary Range:** Range of \$39,520 - \$41,600 (commensurate with experience)

**Reports To:** Manager, Facility Services

### **Organizational Overview:**

As one of the largest charitable community service organizations in Canada, YMCA Northumberland responds to critical social needs in the community and works to provide solutions. By nurturing the potential of children, youth and adults, the YMCA connects people to life-building opportunities, to each other and enhances their quality of life. We foster social responsibility and healthy living. The YMCA works collectively with community partners that share the YMCA's determination in strengthening the foundations of community for all people.

This position requires a commitment to the YMCA mission and core values of: Health, Responsibility, Honesty, Caring, Inclusiveness and Respect, as well as a commitment to building developmental assets in children and adults.

### **Nature and Scope:**

The Supervisor, Maintenance and Cleaning is responsible for ensuring all YMCA Northumberland assets are clean and well-maintained through regularly scheduled maintenance shifts and other general maintenance tasks as assigned. The Supervisor, Maintenance and Cleaning collaborates with YMCA staff, volunteers and members and demonstrates a willingness to contribute to the larger Association team environment. The Supervisor, Maintenance and Cleaning ensures a work ethic that reflects the mission, vision, values and goals of YMCA Northumberland. The Supervisor, Maintenance and Cleaning, who reports to the Manager, Facility Services is responsible for ensuring that the quality and high standards of excellence in cleaning and maintenance systems align with YMCA Standards.

### **Responsibilities:**

- Maintains and cleans all areas as assigned
- Demonstrates in depth knowledge of the policies and procedures of YMCA Northumberland to include GHS/WHMIS, Health and Safety and Child Protection
- Maintains assigned areas and equipment as required by regular established practices or emergency situations
- Responsible for maintaining general safety to include safe placement of tools, supplies and effective use of all entrances and exits to both interior and exterior environments

- Responsible for the organization of supplies and assets to include proper positioning of equipment and delivery/removal of equipment for program delivery as required
- Works at heights at times
- Lifts up to 45lbs
- Maintains exterior environment and necessary equipment as required by season
- Cleans and maintains pools as per Ontario Regulation 565/494
- Cleans and maintains the Hot Tub as per Ontario Regulation 565/428
- Conducts monthly inspections as per Joint Health and Safety Committee, Fire and Child Protection requirements
- Contributes to both small- and large-scale projects as required
- Seasonal on-call responsibilities as required
- Liaises with contractor and third-party providers as required
- Requires adhering to PPE (Personal Protection Equipment) standards
- Assists in maintaining facility related Child Protection Standards on an ongoing basis
- Other duties as assigned

**Work Environment:**

- Based out of Sunny Life Recreation and Wellness Centre YMCA Branch
- Both inside and outside work
- Primarily regularly scheduled shifts; flexibility is required for emergency shift coverage and project work as required
- Ability to work days, evenings and weekends
- Travel is required

**Competencies:**

- Member Focused
- Teamwork and Collaboration
- Well developed interpersonal and relationship building skills
- Results Focused

**Qualifications:**

- High School Diploma
- Experience preferred
- Mechanical aptitude an asset
- GHS/WHMIS training
- Certified Pool Operator an asset
- Valid First Aid and CPR training
- Police Vulnerable Sector Check required. Police Checks are reviewed on a case-by-case basis
- Valid Driver's License and own vehicle

**Apply Now:**

If you are interested in this position, please submit your cover letter and resume, along with documentation to verify position requirements by **Friday August 16<sup>th</sup>, 2024** to the attention of:

Leanne Clarke

Manager- Health, Fitness and Aquatics

[campbellford.info@nrt.ymca.ca](mailto:campbellford.info@nrt.ymca.ca)

Should you require any accommodation throughout the recruitment process please do not hesitate to contact our Human Resources Department.

We thank all applicants, however, only those considered for an interview will be contacted.