



Employment Opportunity

Alternate Suspension Primary Youth Worker – Contract Position

Prepared September 2024

Title: Alternate Suspension Primary Youth Worker

Position: Contract Position For 2024/2025 School Year – Ending June 30, 2025
Full-time - 35 hours per week, daytime with some evenings and weekends

Salary Range: \$41,860 - \$45,550 per annum

Reports to: Manager-Health, Fitness and Aquatics

Position Summary:

YMCA Alternative Suspension is a recognized pan-Canadian school perseverance program that offers support to high school students, who, for various reasons, have been suspended from school. The program works with students who have recurring or sporadic academic and social difficulties. The program has been formerly evaluated on a national scale as a proactive way to prevent school dropout. Alternative Suspension boasts a network of rich partnerships with local schools, school boards and other community partners.

Reporting to the Director, Children's Services, this position's principal responsibility is ensuring the effective operation of the program, namely the accompaniment and support of students during their referral period. The Alternate Suspension Primary Youth Worker will work in partnership with local secondary level schools to offer support to students, who, for various reasons are temporarily suspended from school. This position is also responsible for assisting with other duties as required at YMCA Northumberland.

Responsibilities:

- Intervenes with secondary school students on an individual basis and in a group setting
- Facilitates daily group workshops on social or behavioural issues (e.g. anger management, responsibility, bullying, etc.)
- Supervises and supports students with assigned schoolwork
- Implements strong youthwork approach informed by program and participants' objectives
- Maintains strong partnerships with partnering schools
- Communicates regularly with participants' parents/guardians throughout the program and its follow-up processes
- Manages case files and data entry into the program's database
- Drafts annual reports and provides statistics on program results at the end of the school year, and/or as required
- Completes other general administrative duties
- Adheres to YMCA Northumberland's *Protection of Children and Vulnerable Adults* Policy and Procedures and Code of Conduct
- Understands and integrates the value of philanthropy into the role and participates in the Annual Campaign and/or other fundraising events

Work Environment:

- Based out of the Cobourg YMCA facility
- Occasional travel throughout Northumberland County
- Primarily inside work

Competencies:

- Relationship Building and Partnering
- Valuing Diversity and Social Inclusion
- Teamwork and Collaboration
- Effective Interpersonal Communications
- Results Focused
- Association Management and Stewardship

Qualifications:

- Post secondary diploma/degree in youth work, social work or other related fields
- 2 to 3 years experience in youth intervention
- Ability to work according to a flexible schedule
- Fluent in English, both spoken and written
- Strong computer skills and knowledge of MS Office applications
- Police Vulnerable Sector Check required prior to first day of work

YMCA Northumberland is a growing service organization and charity, with over 200 employees and 130 volunteers based out of Cobourg with Membership Centres in Cobourg, Brighton and Campbellford (opening soon). YMCA Northumberland also operates 22 licensed Child Care Centres and 5 EarlyON Child and Family Centres focusing on child development across Northumberland. YMCA Northumberland welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Join YMCA Northumberland in building a community where everyone can shine! We strive to offer vital programs and services that nurture the spirit, mind, and body to ignite the potential in everyone, wherever they may be in their life journey.

Please submit a letter of application, resume and copies of all qualifications by October 4, 2024 to:

Leanne Clarke, Manager-Health, Fitness and Aquatics
YMCA Northumberland
339 Elgin Street West, Cobourg, Ontario K9A 4X5
leanne.clarke@nrt.ymca.ca

We appreciate all applications. However, only those being considered for the position will be contacted.